

Online/Hybrid Course Development Approval Process Deadlines

The following schedule indicates key deadline dates for online and hybrid course approval.

New course requests or requests to change delivery format that do not meet these deadlines may be removed from the schedule. Early submissions are recommended to allow adequate time for course development. Instructor training may fall outside the listed timeframes.

Courses previously approved for online development and delivery and previously taught in Canvas may be added to a given semester schedule up to the "Final Quality Review" date listed below for each semester.

<p>Summer</p>	<ol style="list-style-type: none"> 1. Submit the Request to Develop and Deliver an Online Course form by February 1*. 2. The Pre-Quality Review Check will be completed by March 15. 3. Final Quality Review and approval will be completed by May 1. <p><i>*If you have missed this deadline please contact DLIT at distancelearning@untdallas.edu</i></p>
<p>Fall</p>	<ol style="list-style-type: none"> 1. Submit the Request to Develop and Deliver an Online Course form by May 1*. 2. The Pre-Quality Review Check will be completed by June 15. 3. Final Quality Review and approval will be completed by August 1. <p><i>*If you have missed this deadline please contact DLIT at distancelearning@untdallas.edu</i></p>
<p>Spring</p>	<ol style="list-style-type: none"> 1. Submit the Request to Develop and Deliver an Online Course form by September 1*. 2. The Pre-Quality Review Check will be completed by October 15. 3. Final Quality Review and approval will be completed by December 1. <p><i>*If you have missed this deadline please contact DLIT at distancelearning@untdallas.edu</i></p>